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The Alaska Federal Geographic Area Supplement (GAS) for Emergency Equipment Rental rates establishes procedures to hire emergency incident equipment. The GAS supplements the federal Interagency Incident Business Management Handbook (IIBMH), Chapter 20. The incident agency is responsible for supplying additional guidelines for other incident acquisition procedures.

Rates in this supplement are effective April 01, 2021 through March 31, 2022

The Emergency Equipment Rental rates established in this GAS are used by the Department of Agriculture - Forest Service (USFS) - Region 10 and the Department of Interior - Bureau of Land Management (BLM) - Alaska Fire Service. These agencies are referred to in this document collectively as the "Government".

The "hiring agency" refers to the specific agency that establishes and approves the agreement with the contractor and makes payment for equipment used under their agreement. The "incident agency" refers to the agency responsible for management of the incident.

Pre-season Emergency Equipment Rental Agreements (EERA) are not allowed by the Departments of Agriculture or Interior.

Department of Agriculture, U.S. Forest Service uses the Virtual Incident Procurement (VIPR) system for competitive EERAs, Incident Blanket Purchase Agreements (I-BPAs), except for Alaska. In Alaska U.S. Forest Service uses incident only EERAs

Department of Interior uses incident-only EERAs which are created at the time of a specific incident. The EERA will be for the specific incident only and will have a beginning and ending date.

EERAs will be signed by a warranted contracting officer.

The Government uses agency-specific Conditions of Hire. Government agencies will use forms and procedures specified in the IIBMH, and equipment hired is subject to the General Clauses (Exhibit 2) found on the EERA form, OF-294 (Exhibit 1).

The Solicitors for the Departments of Agriculture and Interior have determined administratively determined (AD) employees are considered a government employee upon hire. Normally, the government is <u>not allowed to hire or rent</u> equipment and/or land from a government employee (example: will not hire a pickup truck from an AD Radio Operator). The Bureau of Land Management's Head of Contracting Agency approved a <u>permanent</u> exemption to the hiring of equipment/land/facilities from a government employee on July 6, 2011 (Exhibit 3).

The hiring agency and/or the incident is required to complete an inspection prior to the use and upon demobilization of all rented equipment/land/facilities. The new Vehicle/Heavy Equipment Pre-Use Inspection Checklist, OF-296 (Rev 2-2016) does not require a full post-inspection. Only post-inspect if notified of damage and then inspect only that portion.

Delegations of Procurement Authority

Delegations of incident procurement authority are made in accordance with incident agency policy.

Federal procurement officers on an incident assignment may establish and administer agreements under their own authority, as well as assist in administering the terms and conditions of EERAs signed by other procurement officials. Changes or modifications to EERAs shall be made by the procurement official signing the original EERA. If the original procurement official is unavailable for changes or modifications to the original EERA, then a new EERA will need to be completed.

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Federal Government Charge Cards and Convenience Checks

Incident personnel using their government charge card or convenience checks while on the incident will follow incident agency and home unit charge card procedures. Agencies are authorized to restrict or limit the use of charge cards and convenience checks.

If the anticipated primary payment process will be by an administrative payment team (APT), charge card and convenience check usage should be reduced to limit the potential of duplicate payments.

BLM's normal policy for payment of EERAs, Land Use, Facility Use, and Meals/Lodging agreements is to be processed through the National Operations Center (NOC). In extreme emergencies a BLM warranted contracting officer may pay by charge card up to their limit authority or by convenience check up to \$25,000.

Supplies and/or Equipment:

Resource Ordered supplies and equipment that can not be provided by the BLM-AFS Cache will go through BLM-AFS Procurement and/or Buying team for purchasing or rental. All excess supplies and/or equipment ordered for the incident will be returned to the BLM-AFS Cache. Any items to be left at the incident will be approved by the Fire Management Officer (FMO) for that particular Zone.

Structure Fire Department (SFD) Equipment and Apparatus

State of Alaska, Department of Natural Resources, Division of Forestry (DOF) establishes Cooperative Fire Protection Agreements with municipal and volunteer fire departments for SFD apparatus. SFD Apparatus are hired by the DOF under separate agreement and conditions of hire through the DOF Area dispatch offices. SFD Fire Apparatus are hired under the DOF SFD Fire Apparatus Rental Agreement, Form 10-2193b and the Cooperator Rental of Fire Apparatus Terms of

Hire, Typing, and Rates. USFS "may" hire SFD Fire Apparatus using incident-only EERA form (OF-294) and use the rates and conditions from DOF's Cooperator Rental of Fire Apparatus Terms of Hire, Typing, and Rates.

Land and Facility Rental Agreements

The rental of bare land or facilities for emergency incident purposes requires the same degree of good business judgment, including reasonable price determinations, as with any other procurement action. Consider the following in making price fairness determinations:

- > fair market rental rates for land or buildings in the area;
- > costs to the landowner, such as moving of stock, loss of rental fees from other sources, disruption
- > alterations needed; who will make them; impacts on the land, costs of restoration, and who will do the restoration work
- rental duration (example: beginning and ending; 7/15 to end of incident or 30 days beginning on 7/15), emphasis should be on weekly or monthly rates with a limit on total costs.

Real estate firms or borough tax assessor's office may be able to assist in determining local rental rates. Other considerations require judgment and the prudent exercise of negotiation techniques.

Land and facility agreements will be conducted between the legal owner(s) and a warranted contracting officer (exception: with prior written documentation from the legal owner(s) designating an agent acting on their behalf). All payments will be made to the legal owner(s); not to the agent.

Joint pre and post-use inspections will be made of the premises. The pre and post-use inspections will include written documentation of the condition of the land/facility. If a camera is available, take pictures during the inspections and attach them to your documentation. The post- inspection will note all improvements and their condition, including items such as fences, buildings, wells, crops, and road conditions.

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Checklists have been developed to assist in creating use agreements:

- Checklist for Rental of Land for Temporary Emergency Use (Exhibit 5)
- Checklist for Rental of Temporary Emergency Facilities (Exhibit 6),
- Checklist for Rental of Dipping Sites/Ponds for Temporary Emergency Use (Exhibit 7)
- Checklist for Creating Blanket Purchase Agreement (BPA) for Meals (Exhibit 8).

GENERAL GUIDELINES FOR EQUIPMENT HIRE

Contract Claims

Contract claims should be documented, while on-scene, to the greatest extent possible and will be settled by a warranted contracting officer. Each settlement will include a contracting officer's determination and finding. Refer to the IIBMH Chapter 20 for specific guidance on Contract Claims.

Forest Service - Claims will be settled by the original contracting officer, or a designated successor contracting officer, acting within their delegated warrant authority and limits set by the incident agency.

BLM - Claims will be settled by any federally warranted contracting officer with appropriate authority.

The term "normal wear and tear" shall include, but not be limited to:

- Hose that bursts due to excessive pressure (PSI), old age, or deterioration of material during use.
- > Brush scratches on the body of the vehicle
- Punctures tears, blisters, or destruction of tires and/or sidewalls due to rocks or sticks common to the working environment.

It is anticipated that there will be wear on the paint on the inner and outer surfaces of the vehicle, top sides, rails, and tailgate. There may also be chips from flying rocks and minor bumps and dents on both the sheet metal and the bumpers.

- Clogged air filters and oil filters from dust in excess of highway driving.
- > Damage or failure of shocks or power train (steering linkage and suspension) by either fatigue or part failure due to age, manufacturer defect or operator. Power train includes engine, clutch, transmission, transfer case, driveline, front and rear differentials, axles, wheels, and bearing.

Incident Behavior

The contractor and/or contractor employees are required to adhere to all established Incident Behavior responsibilities. If inappropriate behavior occurs, employees may be released from the incident. A copy of the Incident Behavior Form will be available in the EERA Hiring Package for review by the contractor and /or contractor employees must be signed (Exhibit 11). By signing the Incident Behavior form the contractor and/or contractor employees is/are agreeing to comply with all terms and conditions of the EERA's General Clause 18. Failure to comply with the terms and conditions will default the contract and their right to proceed may be terminated. It is extremely important that inappropriate behavior be recognized and dealt with promptly. Inappropriate behavior is all forms of harassment including sexual and racial harassment. Harassment in any form will not be tolerated. Non-prescription unlawful drugs and alcohol are not permitted at the incident.

During off-incident periods, personnel are responsible for proper conduct and fitness for duty. Drug or alcohol use resulting in unfitness for duty will normally result in the contractor being released from the incident.

Gross Vehicle Weight (GVW)/Gross Vehicle Weight Rating (GVWR)

Any and all equipment that requires an operator to possess a driver's license to operate on a public highway shall be licensed. The licensed GVW shall equal or exceed the weight of the vehicle fully loaded including operators and accessory equipment. An exception to this is large equipment designed for off-highway use.

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All equipment shall be within the limits of the manufacturer's GVWR when fully loaded. This includes balancing the load in a manner that all axle weights comply with the manufacturer's gross axle weight rating. Equipment shall be configured in a manner that the vehicle's center of gravity is within the design limits of the equipment.

*When required, vehicles must have a valid Department of Transportation inspection sticker.

Licensing Requirements

All private sector operators shall have a valid license for the equipment operated, including a Commercial Driver's License (CDL) when appropriate.

<u>Insurance Requirements:</u> All commercial vehicles must meet the insurance requirements found in 49 CFR 387.7. Dated 3/27/2020) It is the <u>responsibility of the Contractor</u> to ensure there is appropriate insurance coverage. Contractor should contact their local insurance provider to ensure they are covered for commercial services.

Operating Supplies

As noted on the EERA, operating supplies are provided either by the Government or the contractor. When it is the Government's responsibility to provide these supplies, and the contractor supplies them, reimbursement shall be made by the Government upon receipt of the contractor's paid invoice/receipt. Use Block #27, Emergency Equipment Use Invoice, OF-286, to make this reimbursement. When the Government provides supplies that should be furnished by the contractor, a deduction for the value of the supplies shall be taken in Block #26 of the invoice. Attach documentation of the reimbursements and deductions to the invoice.

NOTE: When the Government provides operating supplies it will be for fuel only. Contractor is responsible for providing their own non-reimbursable oil and lubricants. (Exception: The Government will provide all oils and fluids when renting equipment without operator. Also, the Government will provide two-cycle oil along with fuel for two-cycle rented equipment with operator.)

Equipment is normally hired at the Dry Rate (Government provides fuel). Hiring equipment at the Wet Rate (contractor provides fuel and operating supplies) requires the Fire Management Officer or Incident Commander written justification of approval.

Operational Period

The period of time scheduled for execution of a given set of incident actions which may be specified in the Incident Action Plan. A single operational period is normally 12 - 16 hours. If directed by the Incident Commander, the operational period may be divided into two 12 hour shifts.

Operator Hour Limitations

Operator assignments should be on a scheduled rotation to cover each operational period. Contractors will need to provide enough operators per 12 hour shift when equipment is required to work 24 hours a day.

All resources assigned to an incident or engaged in initial attack fire response will adhere to the current agency work/rest policy for determining length of duty day.

No driver will drive more than 10 hours (behind the wheel) within any duty day.

Multiple drivers in a single vehicle may drive up to the duty-day limitation, provided no driver exceeds the individual driving (behind the wheel) time limitation of 10 hours.

A driver can resume operating a vehicle when the individual has been off-duty for at least 8 consecutive hours before beginning a shift.

Exception: Exception to the minimum off-duty hour requirement is allowed when essential to accomplish immediate and critical suppression objectives or address immediate and critical firefighter or public safety issues.

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FUEL TRUCKS CONT:

Fuel dispensing system shall be so designed to eliminate the wrong product being dispensed, e.g., gasoline being introduced into a diesel power vehicle due to the dispensing system not being completely drained from the previous fueling. A separate dispensing system for each product carried is required.

The operator must work within the work/rest guidelines.

FUEL TRUCK WITH ONE OPERATOR				
GALLONS DAILY RATE (SINGLE DAILY RATE (DOUB				
	SHIFT)	SHIFT)		
1000	\$1935	\$3380		
2500	\$2200	\$3860		
3500	\$2340	\$4110		
5000	\$2555	\$4520		
Additional Operator	\$585	\$1075		

ENGINES

STRUCTURAL FIRE DEPARTMENT (SFD) APPARATUS:

Structure Fire Department apparatus are provided through the State of Alaska, DOF Dispatch.

FIRE ENGINES FROM PRIVATE CONTRACTORS (TYPES 4,5,6, AND 7):

Fire engines are hired on a daily rate with the government providing fuel and the contractor providing operating supplies and contractor hired operator(s). All Wildland Fire Engines (Type 4, 5, 6, and 7) require 2 operators. All engines are required to be equipped with 300 feet of 1 ½ " hose and 300 feet of 1" hose. All personnel must be red card qualified. The Contractor furnished operator/personnel must possess a valid driver's license with applicable endorsements. At least one operator will be fully qualified as a Single Resource Boss-Engine (ENGB) or higher and meet all NWCG standards. The other personnel provided by the Contractor will be qualified as a Firefighter 2 (FFT2) or higher.

ENGINES (2 WHEEL DRIVE)				
TYPE	CAPACITY	DAILY RATE	DAILY RATE (DOUBLE SHIFT)	
		(SINGLE		
		SHIFT)		
7	50 – 150 Gal Tank	\$2060	\$3275	
	10GPM/100PSI			
6	150 – 400 Gal Tank	\$2205	\$3525	
	30GPM/100PSI			
5	400 – 750 Gal Tank	\$2330	\$3750	
	50GPM/100PSI			
4	750+ Gal Tank	\$2405	\$3900	
	50GPM/100PSI			

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ENGINES CONT:

	ENGINES (4 W	HEEL DRIVE)	
TYPE	CAPACITY	DAILY RATE	DAILY RATE (DOUBLE SHIFT)
7	50 – 150 Gal Tank 10GPM/100PSI	\$2205	\$3495
6	150 – 400 Gal Tank 30GPM/100PSI	\$2370	\$3830
5	400 – 750 Gal Tank 50GPM/100PSI	\$2510	\$4090
4	750+ Gal Tank 50GPM/100PSI	\$2610	\$4265

INCIDENT SUPPORT ITEMS:

Ambulances:

Normally, ambulances are ordered through dispatch channels from the State of Alaska, which maintains Cooperative Fire Protection Agreements with municipal and volunteer fire departments for SFD apparatus. Request a copy of SFD Fire Apparatus Rental Agreement, Form 10-2193b, when ordered. Ambulances are hired at a daily rate, without operator. Contractor will furnish operating supplies, with provision for reimbursement of the expendable supplies used. Operators are hired separately and shall comply with all federal and State licensing requirements. Ambulances and operators shall meet state rules, regulations, and licensing requirements where such exist. The age, condition, and configuration of ambulances vary significantly and directly impact the operational costs. Service should be negotiated for 24 hour service.

Commercial ambulances may be hired on daily rate with operator. Contractor will furnish operating supplies with a provision for reimbursement of the expendable medical supplies used. Operators and ambulances shall comply with all federal and State rules and licensing requirements.

Aviation Crash/Rescue Trucks:

Aviation Crash/Rescue Trucks are occasionally ordered to support large helibase or fixed wing base operations in the event of an aircraft emergency. This type of equipment is owned by a fire department, the State of Alaska Department of Transportation or the military. Two trained personnel are included in the rates for this equipment. Aviation Crash/Rescue Trucks are hired on a daily basis with the government providing fuel and the cooperator providing operating supplies.

AVIATION CRASH/RESCUE TRUCKS					
TYPE	TANK SIZE	SINGLE SHIFT	DOUBLE SHIFT		
1	≥2000 gal	\$3905	\$6245		
2	1000 – 2000 gal	\$3750	\$5705		

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INCIDENT SUPPORT ITEMS CONT:

AERIAL/LADDER TRUCKS:

This equipment must be owned and operated by Cooperator Fire Departments and must be equipped with integral ladder equipment. Aerial trucks also are equipped with tanks and pump units, Aerial/Ladder Trucks are hired on a daily basis with the government providing fuel and the cooperator providing operating supplies and operator. Additional personnel will be hired/billed separately by the cooperator or hired and paid separately by the government.

AERIAL/LADDER TRUCKS					
TYPE	PUMP GPM	SINGLE SHIFT	DOUBLE SHIFT		
1	>1500	\$3300	\$5230		
2	1000-1500	\$3140	\$4690		

CHAINSAWS:

When hired from a commercial contractor use the standard commercial rates.

When hired from individual use the daily rate of \$50 per day for chainsaw only and government provides fuel and operating supplies.

When hiring chainsaw with operator a daily rate of \$670 applies. The rate includes faller with saw, operating supplies, incidentals, and transportation.

COMMUNICATIONS TRAILERS:

Communications Trailers come equipped with radios and are usually used by dispatchers to set up a Communications Unit on an incident or by aviation personnel to set up at a Helibase or Fixed Wing Base. The three type of communications trailers are classified as follows:

- > Basic: Equipped with programmable FM Radios
- > Advanced: Same capability as Basic + Air-to-Ground Radio
- Full Capability: Same capability as Advanced + ALRM Capable Radio

DUMPSTERS:

Dumpsters are hired as a daily rate, weekly, or monthly rate. Use commercial contractor's standard rates and method of hire. The contractor should specify delivery, pickup, standby, and disposal rates (if possible). This type of service should be tracked and ordered under an S number.

HAND WASH STATION

Hand wash stations are hired at a daily rate with a service truck mileage rate and per service rate.

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LANDING CRAFT/BARGES:

Landing craft and barges are used to move large amounts of cargo. Landing craft should include drop down ramp or portable ramps that are useful for loading 4-wheelers and vehicles. Vendor will provide the tools and equipment specified above for boats and the government will provide operating supplies (i.e., fuel). The vendor will provide an operator that can navigate the rivers, streams, and lakes as required. Landing craft/barges are categorized based on load hauling capacity.

LANDING CRAFT/BARGES AMPHIBIOUS BARGE		
CARGO CAPACITY	DAILY RATE	
10,000 – 20,000	\$2625	
20,000 – 30,000	\$3,030	
≥30,000	\$4,040	

MECHANIC W/TOOLS & PICKUP:

Mechanics are sometimes needed on an incident and can come equipped with a pickup truck and their own hand tools. In addition to mechanic tools, the mechanic vehicle must come equipped with fire extinguisher, spare tire, lug wrench, jack, reflectors, and a reflective vest for the mechanic(s) assigned to the truck.

MECHANIC W/ TOOLS & PICKUP				
SERVICE TRUCK	DAILY RATE (SINGLE	DAILY RATE (DOUBLE		
	SHIFT)	SHIFT)		
Truck w/Mechanic	\$920	\$1605		
Truck w/Mechanic and Helper	\$1375	\$2375		

MOBILE OFFICE TRAILERS:

Mobile office trailers are defined as a building equipped with electrical hook-up and telephone capabilities, lighting, and set-up to be transported to field locations. Hire mobile offices at a daily, weekly, or monthly rate. The rate should include delivery, set-up, and transport back to point of hire. Use commercial contractor's rate.

OFFICE MACHINES AND EQUIPMENT:

Office machines include photocopiers, facsimile, computers, generators, etc. Office equipment is hired on a daily, weekly, or monthly rate. Use commercial contractor's standard rates and method of hire. Negotiate rate for service calls, based on response time frames and distance. This type of service is ordered using an S number and is tracked on a shift ticket by the incident.

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PORTABLE PUMPS:

Portable pumps are hired without operator, with government furnished operating supplies, hoses and connections. Equipment may be on a daily, weekly, or monthly rate with delivery and pickup charges. Pumps are ordered using an E number. Tracking of daily use will be documented on a shift ticket by a government representative.

If portable pumps are hired from non-commercial entity, the daily rate shall be as indicated below:

PORTABLE PUMPS				
SIZE	DAILY RATE	WEEKLY RATE	MONTHLY RATE	
1-1/2" Pressure Pump	\$25	\$65	\$195	
2" Pressure Pump	\$65	\$195	\$490	
3" Volume (trash) Pump	\$75	\$235	\$585	
4" Volume (trash) Pump	\$100	\$345	\$810	
5" Volume Pump, Trailer Mounted	\$313	\$780	\$2275	

PORTABLE TOILETS:

Portable toilets are hired at a daily rate with a service truck mileage rate and per service rate. Use commercial contractor's rates. Rates will include delivery/pickup on paved/unpaved roads, relocation per unit, dumping fees and service truck mileage. Negotiate a servicing frequency sufficient for the number of personnel in the incident base or other facility. This type of service should be ordered using an S number. Tracking of delivery/pickup, servicing, and daily use will be documented on a shift ticket by the contractor and incident personnel.

REFRIGERATOR TRUCKS:

Refrigerator trucks are hired at an un-operated daily rate, plus truck delivery and pickup rates. Use commercial contractor's rates. Refrigerator trailers are ordered using an E number. Tracking of delivery/pickup, servicing, and daily use will be documented on a shift ticket by the Facility Unit Leader/Logistics Chief.

RV AND TRAVEL TRAILERS:

Recreation Vehicle (RV) and travel trailers are defined as having sleeping accommodations and are often equipped with kitchen units and/or bathrooms. Hire on a daily, weekly, or monthly rate. The rate should include delivery, set-up, and transport back to point-of-hire. Use commercial contractor's rates.

SHOP (SERVICE) TRUCKS:

A shop truck might be needed to provide a mechanic and tools to repair and service vehicles working in Ground Support or Operations on an incident. In addition to tools, an air compressor, tire changing equipment, etc., service trucks will come equipped with fire extinguisher, spare tire, reflectors, and a reflective vest for the mechanic(s) assigned to the shop truck.

SERVICE TRUCK		
SERVICE TRUCK	DAILY RATE (SINGLE	DAILY RATE (DOUBLE
	SHIFT)	SHIFT)
Truck w/Mechanic	\$1405	\$2500
Truck w/Mechanic and Helper	\$1855	\$3260

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TRAILERS:

A variety of trailers may be used in the fire management/support program. Use commercial rates.

TRAILER WITH TANK:

Trailer with tanks may be hired when a contractor has mounted a tank to a trailer that may be used to haul water or fuel. A special rate is added as per the following table. Hire trailer with tanks at a daily, weekly, or monthly rate.

TANK SIZE	DAILY RATE
200 GAL. – 399 GAL.	\$200
400 GAL – 799 GAL	\$300
>800 GAL	\$500

SHOWER UNITS:

Shower units are hired using commercial contractor's rate, which may be daily, weekly, or monthly. The shower unit will follow specifications listed in the National Mobile Shower Unit contract. The vendor will also need to have storage capacity for potable water and grey water. The government will provide a grey water truck to pump out grey water and the contractor's potable water truck will be hired to deliver potable water.

EXHIBITS:

Exhibit 1 – EERA, Form OF-294

Exhibit 2 – General Clauses to the EERA, Form OF-294

Exhibit 3 – Permanent Exemption to the Interagency Incident Business Management Handbook (Chapter 20 Policy Concerning Contracts with Government Employees)

Exhibit 4 – SCA Wage Determination

Exhibit 5 – (For Federal Incidents) Checklist for Rental of Land for Temporary Emergency Use

Exhibit 6 – (For Federal Incidents) Checklist for Rental for Temporary Emergency Facilities

Exhibit 7 – (For Federal Incidents) Checklist for Rental of Dipping Sites/Ponds for Temporary Emergency Use

Exhibit 8 – (For Federal Incidents) Checklist for Creating Blanket Purchase Agreement (BPA) for Meals

Exhibit 9 – Boat Inspection Checklist

Exhibit 10 – ATV Inspection Checklist

Exhibit 11 – Incident Behavior Form

Exhibit 12 – FAR Clauses

Exhibit 13 – FBMS Vendor Form

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